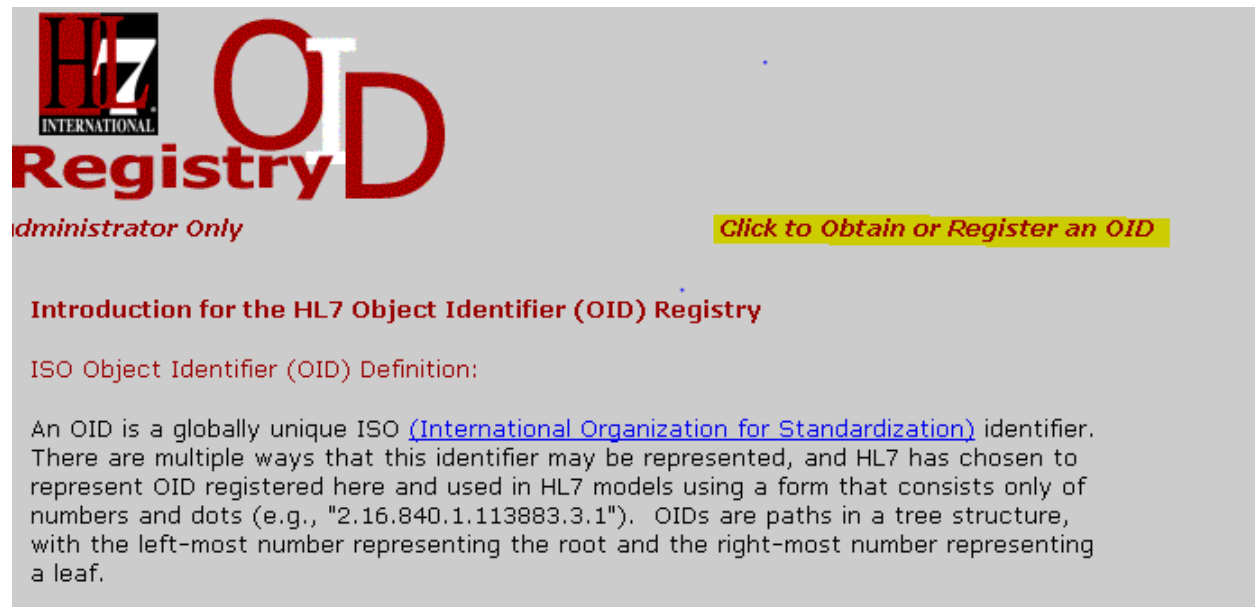


## OID Registration Instructions

Use the URL below to start the registration process. There are hover over comments for each of the fields explaining all of the options.

<http://www.hl7.org/Oid/index.cfm>

Click the "Click to Obtain or Register an OID" link



**Administrator Only**

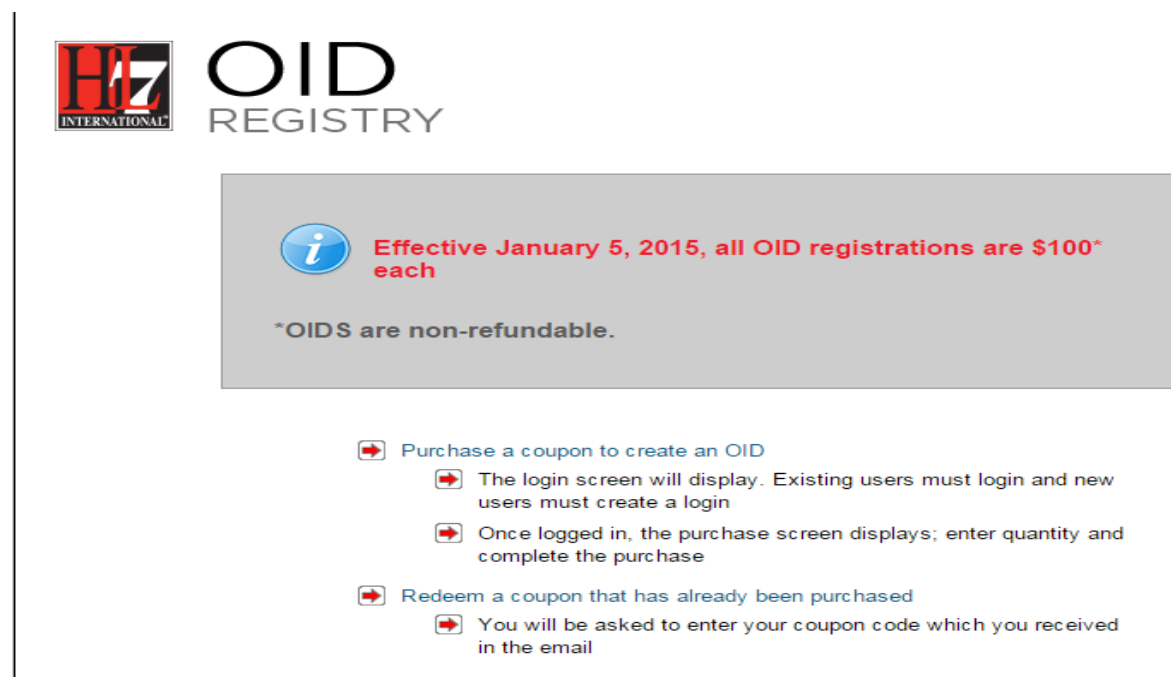
[Click to Obtain or Register an OID](#)

### Introduction for the HL7 Object Identifier (OID) Registry

ISO Object Identifier (OID) Definition:

An OID is a globally unique ISO ([International Organization for Standardization](#)) identifier. There are multiple ways that this identifier may be represented, and HL7 has chosen to represent OID registered here and used in HL7 models using a form that consists only of numbers and dots (e.g., "2.16.840.1.113883.3.1"). OIDs are paths in a tree structure, with the left-most number representing the root and the right-most number representing a leaf.

Click on "[Purchase a coupon to create an OID](#)"



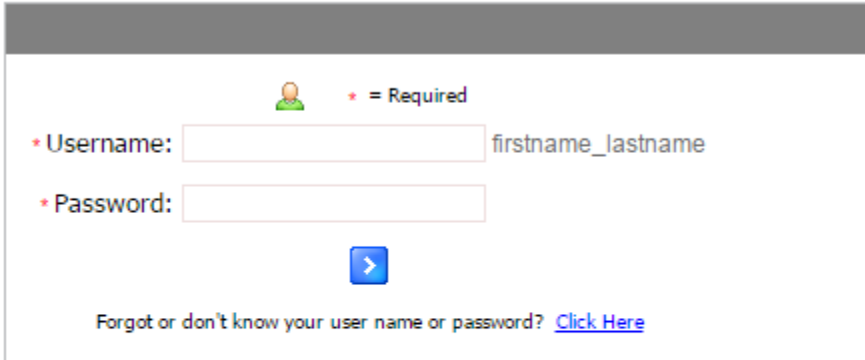
**HL7 INTERNATIONAL** **OID REGISTRY**

**Effective January 5, 2015, all OID registrations are \$100\* each**

\*OIDs are non-refundable.

- ➔ Purchase a coupon to create an OID
  - ➔ The login screen will display. Existing users must login and new users must create a login
  - ➔ Once logged in, the purchase screen displays; enter quantity and complete the purchase
- ➔ Redeem a coupon that has already been purchased
  - ➔ You will be asked to enter your coupon code which you received in the email

On User Login page click on “Don't have a user account yet? [Click Here](#)”

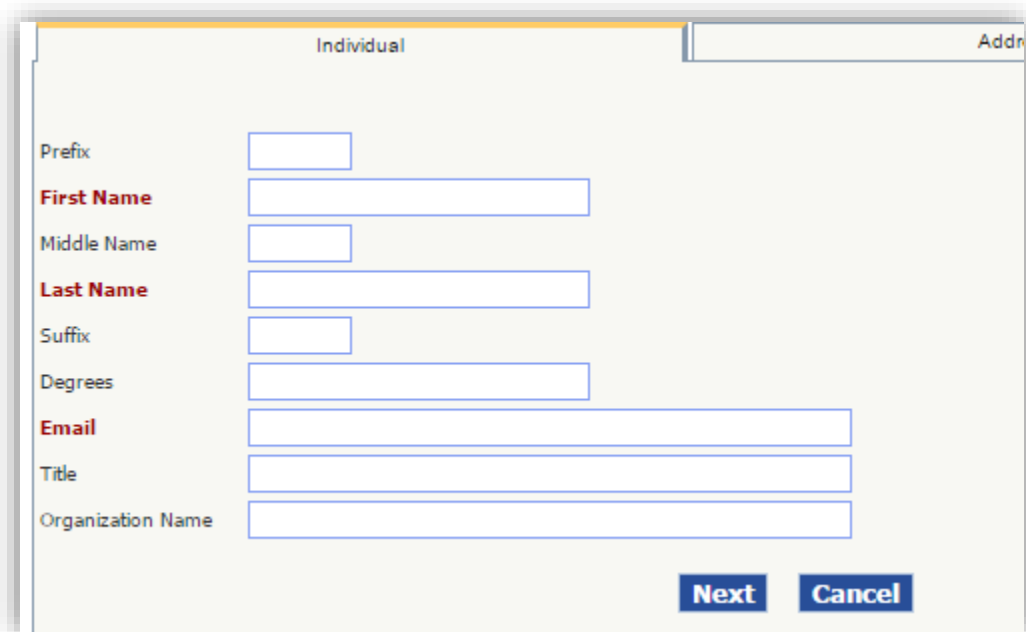


A user login form with a grey header bar. Below the header, there is a small person icon and a red asterisk followed by the text "= Required". The form contains two input fields: "Username:" with a text box and the label "firstname\_lastname" to its right, and "Password:" with a text box. Below the password field is a blue button with a white right-pointing arrow. At the bottom of the form, there is a link: "Forgot or don't know your user name or password? [Click Here](#)".



A registration link: "Don't have a user account yet? [Click Here](#)".

Enter the First Name, Last Name and Email address for the person registering the OID, and then click the Continue button.



An "Individual" registration form with a grey header bar. The title "Individual" is centered, and "Addn" is visible on the right. The form contains several input fields: "Prefix", "First Name", "Middle Name", "Last Name", "Suffix", "Degrees", "Email", "Title", and "Organization Name". The labels "First Name", "Last Name", and "Email" are in bold red text. At the bottom right, there are two blue buttons: "Next" and "Cancel".

## Address Information

Enter the Address information for the person registering the OID, or the Address information for the person managing the OID moving forward.

Individual		Address	
<b>Address Type</b>	<input type="text" value="Business"/>	Attention	<input type="text"/>
<b>Country Code</b>	<input type="text" value="--Select a Value--"/>	<b>City</b>	<input type="text"/>
<b>Address 1</b>	<input type="text"/>	State/Province	<input type="text" value="--Select a Value--"/>
Address 2	<input type="text"/>	Region	<input type="text"/>
Address 3	<input type="text"/>	Zip/Postal Code	<input type="text"/>

**Previous**   **Next**   **Cancel**

## Contact Information

Enter the contact information for the person registering the OID, or the contact information for the person managing the OID moving forward.

Individual	Address		Phone
	<b>Prefix</b>	<b>Number</b>	<b>Extension</b> <b>Unlisted?</b>
Home Phone	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text" value="No"/>
Home Fax	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text" value="No"/>
Business Phone	<input type="text"/>	<input type="text"/>	<input type="text"/>
Business Fax	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile Phone	<input type="text"/>	<input type="text"/>	
Other Phone	<input type="text"/>	<input type="text"/>	

**Previous**   **Next**   **Cancel**

## Credentials

Create password for the profile of the person registering the OID.

Credentials

Your log-in name will be your **Firstname\_Lastname**, unless it is already in use, in which case a number will be assigned at the end (john\_smith2). Your log-in name will be emailed to you upon completion of the signup process.

Please enter a Password and a hint to help you remember your password. Click the finish button to complete your profile.

Passwords must be 6-12 characters long and contain at least 1 letter and 1 number.

Password

Confirm Password

Hint

**Finish**

## Email Notification

User will get Coupon(s) for OID registry purchase email from HL7 with below content

Your Payment has been processed for OID coupon. Please use link below to redeem your coupon.  
[http://hl7.org/oid/index.cfm?coupon\\_code=](http://hl7.org/oid/index.cfm?coupon_code=)

## Responsible Body

Enter the contributing facility name in the Name field along with the contract information in the Phone, Email, and Address fields.

Select Provider from the Type\* drop down.

The Responsible Body OID can be left blank.

Submitter Information	OID Information	Complete
<b>Submitter Information</b>		
* First Name: <input type="text" value="Test"/>	* Last Name: <input type="text" value="Test"/>	
* Email: <input type="text" value="test@medicity.com"/>	2nd Submitter: <input type="text"/>	
<b>Contact Information</b>		
<b>Contact for Information about this Entry</b>		
* Name: <input type="text"/>	Address: <input type="text"/>	
* Phone: <input type="text"/>		
* Email: <input type="text"/>		
Title/Role: <input type="text"/>		
<b>Responsible Body</b>		
<b>Body Responsible for Object Being Identified with an OID</b>		
* Name: <input type="text"/>	* Address: ( <input type="checkbox"/> Address not published) <input type="text"/>	
* Phone: ( <input type="checkbox"/> Phone not published) <input type="text"/>		
* Email: <input type="text"/>		
URL: <input type="text"/>	* Type: <input type="text"/>	
Responsible Body OID: <input type="text"/>		

### Internal or External OID

The radio button defaults correctly if you are registering a new OID.

### OID Information

OID Type- The default value of 3-Root to be a Registration Authority is correct.

External OID Sub Type and V2.x Linkage field can be left blank.

Preferred\_Realm- The default value of (UV) Universal is correct.

Desired Symbolic Name requires a short unique mnemonic for the facility being registered.

Full Name for Object (Title)- This can be a copy of the Responsible Body Name field.

Description of the Object identified by the OID-This can be as descriptive as you want, but most descriptions include "OID Root for Hospital A" as an example.

### Internal or External OID

\* Internal or External OID? ?

Internal - I want to create a new OID for my object.

External - I already have an OID or GUID for my object. ?

External OID / GUID:

### OID Information

OID Type: <span style="color: red;">?</span> <input type="text" value="3 - Root to be a Registration Authority"/>	External OID SubType: <span style="color: red;">?</span> <input type="text"/>
V2.x Linkage: <span style="color: red;">?</span> <input type="text"/>	Preferred_Realm: <span style="color: red;">?</span> <input type="text" value="(UV) Universal"/>
Assigning/Registration Authority: <span style="color: red;">?</span> <input type="text"/>	* Desired Symbolic Name (short): <span style="color: red;">?</span> <input type="text"/>

\* Full Name for Object (Title): ?

Description of the Object identified by the OID (Be as comprehensive as you wish): ?